

**ST. JOHN PAUL II CATHOLIC SCHOOL**  
**Tuition Loan Application Instructions**  
**For the 2021-2022 School Year**

Thank you for your interest in a tuition loan with Allegiance Bank. In order to expedite the process and provide the service that you deserve, please provide the following:

- Loan Authorization Memo from St. John Paul II Catholic School  
(You may email [businessoffice@jp2.org](mailto:businessoffice@jp2.org) or [admissions@jp2.org](mailto:admissions@jp2.org) with your request, an electronic copy of the memo will be sent directly to the bank.)
  
- Tuition Invoice from St. John Paul II Catholic School  
(This will be sent home to you by the admissions office when you pre-register your children for the 2021-2022 school year.)
  
- Completed Loan Application – (please click on Allegiance Bank logo on Tuition Loan page)
- Copy of most recent pay-stub or W-2
- Legible copy of Driver License or Passport

You may deliver the documents in person, by mail, or via facsimile to the following Allegiance Bank location.

Location:

**Allegiance Bank – Memorial**

Mailing Address:

8800 Katy Freeway  
Suite 110  
Houston, TX 77024

Facsimile:

Attn: Jack McCullough  
or Karen Arévalo/Fernell McCoy  
713-468-5057

If you have any questions regarding the loan process or if you would like to speak to an Allegiance Bank representative prior to making application, please call Karen Arévalo/Fernell McCoy at 713-454-8166 or email [fernell.mccoy@allegiancebank.com](mailto:fernell.mccoy@allegiancebank.com).

It is important that you notify the bank of the month that you wish for your loan payments to begin. Otherwise, it is standard practice that loan repayments would begin in the month following loan approval. The terms of the underlying agreement between the school and the bank require that all tuition loans for the 2021-2022 school year be paid in full by April 30, 2021.

In order to meet the school's tuition due date of April 30, 2021 (for current families),  
Applications must be received by the bank  
no later than **April 1, 2021**.

**\*\* Late fees will be applied if loans are not processed and funded on due date\*\***