

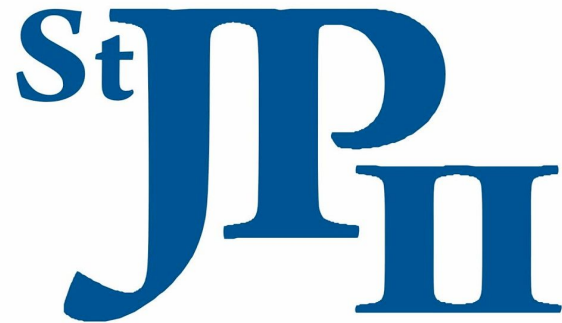
St. John Paul II Catholic School

Archdiocese of Galveston-Houston

Educating Mind, Heart and Spirit

Strategic Action Plan

September 2017



St. John Paul II Catholic school prepares all students spiritually and academically to succeed in life and to do God's will.

Home of the Saints

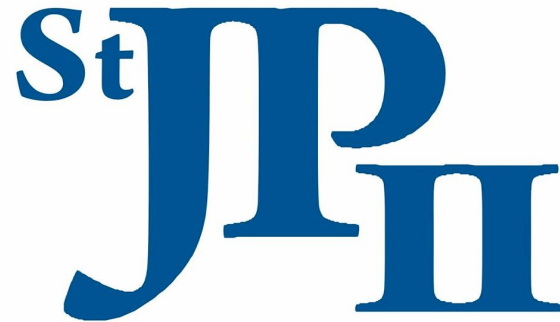
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St. John Paul II Catholic School



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Tables Showing Goals, Objectives and Action Plans

- A. Integrated Catholic Spirituality
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Area of Focus: Integrated Catholic Spirituality

Goal 1 of 3: Further enrich and integrate our Catholic faith, traditions and teachings into the lives of our students and staff.

Action Items:	Person (s) Responsible:	Completion Date:	Outcomes/Evidence:
Expand current service projects to include the <i>acts</i> associated with the Corporal Works of Mercy.	Teachers, Religion Coordinator, admin., religion PLC	Ongoing	Adopt a sister school - Our Lady of Fatima in Galena Park & further grow our Seminarian Program. Participate in annual, grade-level service projects. Communicate to families all the projects per grade level.
Educate students regarding Corporal Works of Mercy and virtues by selecting 1-2 per grade level to focus on throughout the year.	Teachers, Religion Coordinator, Admin., Religion PLC	Ongoing (with grade level works selected by end of 2017-2018 school year)	Develop a Discipleship Rubric with the assistance of the Religion PLC group.
Develop student-friendly school motto.	StJP II Staff and Board of Directors	To be completed by 2019-2020 school year	Motto to be integrated throughout the school community.
Provide opportunities to grow spiritually by increasing use of the stepping stone rosary, all saints' chapel, and stations of the cross	StJP II Staff	Ongoing	Indicated in weekly lesson plans and school calendar. First Friday devotion

Provide further learning opportunities throughout the school year for staff to complete the Catechist Certification.	Admin, Religion Coordinator, Teachers	Ongoing	Provide Staff Spiritual Retreat each year. Updated Catechist record indicates progress.
Integrate into the fabric of the school to trust in Jesus	Admin, Religion Coordinator, Teachers	Ongoing	Integrated throughout daily instruction, Mass, and school community events.
Continue to weave the teachings of our Patron Saint, Saint John Paul II, throughout our school and hold as the touchstone of our community.	Admin, Religion Coordinator, Teachers	Ongoing	Papal Shield Papal Flag Integrated within daily instruction, Mass and school events.

Area of Focus: Integrated Catholic Spirituality

Goal 2 of 3: Further enrich and integrate our Catholic faith, traditions and teachings into the lives of our families.

Action Items:	Person (s) Responsible:	Completion Date:	Outcomes/Evidence:
Incorporate a New Student/Parent Mass	Admin & Religion Coordinator	Ongoing	Invite new families to attend April/May before their acceptance year.
Increase participation in Mass at school	Religion Coordinator	Ongoing	Increase parent mass attendance.
Instill importance of Sunday Mass with their children	Admin, Religion Coordinator, Religion PLC, & Teachers	Ongoing	<p>Students will have opportunities in class to share the learning of their faith and understanding of Christ's teachings by attending Mass with their families.</p> <p>Create opportunities for families to attend a StJP II reception at their parish.</p>
Maintain/grow/promote parent spiritual growth opportunities on campus	StJP II Staff & Chaplain	Ongoing	<p>Dad's night out, Parenting with Love and Logic, Bible study after mass.</p> <p>Addition of a Mom's Night Out.</p>
Provide guidance to the families as to the religion curriculum, including ways they can reinforce lessons at home	Religion coordinator and teachers	Ongoing	Provide further correspondence throughout the year in our Religion corner.

Area of Focus: Integrated Catholic Spirituality

Goal 3 of 3: Further Develop Community Awareness of our school through promotion of Catholicity and outreach.

Action Items:	Person (s) Responsible:	Completion Date:	Outcomes/Evidence:
Create a school flag (Motto - see goal #1)	StJP II Staff & Board	By end of 2020 school year	Flag/Motto Incorporate StJP II Papal Shield
Display Catholic symbols, which coincide with liturgical calendar inside and outside school	Religion Coordinator, Religion PLC, & admin	Ongoing	Outdoor nativity for advent (Eagle Scout Projects), cross/purple theme for Lent.
Adopt a sister school - Our Lady of Fatima - Galena Park	Religion Coordinator, Religion PLC, Admin & Board	To be identified by end of 2017-2018 school year	Donations/fundraising, communal event(s)
Promote use of chapel for services to our saint family (both current and former)	StJP II Staff & Board	Ongoing	Prayer services, weddings, rosaries, (any other approved services)

Area of Focus: Educational Excellence**Goal 1 of 2: Increase instructional support for teachers and students.**

Action Items:	Person (s) Responsible:	Completion Date:	Outcomes/Evidence:
Add curriculum specialists to staff	Admin	Ongoing	<ul style="list-style-type: none">• Literacy coach• Math specialist• Instructional Specialist• ELA specialist
Improve and expand Stretch program's infrastructure	Admin & Stretch teachers	Ongoing	Expand exceptional learner program - 2 full time Nehaus trained Resource teachers and 1 part-time exceptional learner teacher.
Expand technology access throughout all grade levels with adoption of more carts (IPADS and Chromebooks)	Admin, Tech. Coordinator, & teachers	Ongoing	Addition of chromebook carts and 1-1 devices throughout 4-8th grades.
Ensure that the resources available for students that are struggling are effective and meeting the needs of those students	Admin. and instructional staff	Ongoing	Utilize computer software to track student progress and identify instructional needs.(Star 360)

Area of Focus: Educational Excellence

Goal 2 of 2: Enhance and improve educational program and instructional resources.

Action Items:	Person (s) Responsible:	Completion Date:	Outcomes/Evidence:
Continue to improve upon and monitor instruction, assessment and implement research-based best practice	Admin. & Teachers	Ongoing	Implement phonetic inventory and reading benchmark assessment to track student growth and assess needs
Create flexible learning spaces throughout the campus and classrooms	Admin & Teachers	Ongoing	Install new furniture Virtual tour that provides evidence of targeted learning spaces.
Implement further opportunities to integrate STREAM across curriculum	Admin & Teachers PLC Groups	Ongoing	Utilize the resources of Stretch to provide strategies, tools and ideas for teachers to implement within their classrooms.
Continue to provide opportunities for Professional development	Admin & Teachers PLC Groups	Ongoing	Instructional Rounds, NCEA Love & Logic
Review and improve current teacher evaluation tool	Admin	Fall of 2018	Utilize tool to further develop and grow teachers.
Evaluate current assessment tool for admissions	Admin & Admissions	Ongoing	Select admissions assessment tool that best fits the needs of our school
Evaluate current enrichment programming within our school (fine arts, athletics, foreign language)	Admin & Teachers PLC Groups	Ongoing	Consider adding Speech & Debate, and Lacrosse Improve structure of Spanish class Consider the addition of another language
Evaluate current participation in outside academic competitions and after-school enrichment activities.	Admin. & Teachers	Ongoing	Make changes as needed

Area of Focus: Development and Community Relations

Goal 1: Heighten internal/external awareness of St. John Paul II Catholic School

Action Items:	Person (s) Responsible:	Completion Date:	Outcomes/Evidence:
Hire a designated Communications Person	Admin & Board	Summer 2017	Kaela Lewis
Increase Branding	Development	Ongoing	Yard signs, stickers to all families, Promotional video, Motto, Flag
Determine Key messages to communicate our value	Development, Admin & Board	Ongoing	Virtual tour of campus for new families, tool kit for ambassadors and staff
Build relationships internally & externally	Development & Board	Ongoing	Successful events which grow the sense of community
Include on the Board, members that would expand awareness of the school that are well qualified	Admin & Board	Ongoing	Addition of new board members dependent upon membership committee
Create opportunities to further engage our alumnae	Development, Admin & Board	Ongoing	All-School Reunion, facebook for Alumnae
Keep graduating families "in the loop"	Development, Admin & Board	Ongoing	Correspondence and One-to-One meetings with Donor Relations Officer.
Increase marketing and advertisement of school	Development, Admin & Board	Ongoing	Branding on all collateral and correspondence.

Area of Focus: Facilities**Goal 1: Maintain learning environments that are safe, inviting and conducive to learning**

Action Items:	Person (s) Responsible:	Completion Date:	Outcomes/Evidence:
Flexible Learning Environments created throughout school	Admin & StJPll staff	Fall of 2017	Virtual Tours that reflect flexible classroom learning spaces.
Continue to assess campus safety procedures annually	Admin, Board & StJPll staff	Ongoing	Crisis Plan aligned with Accreditation standards.
Flexible seating options for students researched and implemented	Admin & teachers	Fall of 2017	Hokki stools Standing desks Yoga balls
Develop further appreciation for facilities among community through different initiatives	StJPll staff & parents	Ongoing	Student service opportunities
Evaluate opportunities to expand educational and athletic facilities with new and or building purchases or improvements	Admin. & Board	Ongoing	Addition and improvement of facilities based on needs. Athletic Scoreboard, directional signs, vocations wall
Work together to maintain and care for our school campus and environment	Admin, Board & StJPll staff, students and StJPll community	Ongoing	Well-maintained campus

Area of Focus: Finance

Goal 1 of 2: Maintain a balanced budget that supports our Mission while maintaining an affordable tuition.

Action Items:	Person (s) Responsible:	Completion Date:	Outcomes/Evidence:
Continue to grow Endowment	Board & Endowment Committee & Development department, & Admin with support of Dini for launch	Ongoing	Annual Goals provided by the Endowment Committee, Scale of Gifts
Evaluate the allocation of financial assistance	Board & Tuition Assistance committee	Ongoing	Yearly budget
Increase Annual Fund by 5% yearly	Finance Committee and Development	Ongoing	Yearly budget
Consolidate fundraising efforts	Development & Admin.	Ongoing	Calendar of fundraising events and community outreach
Maintain full enrollment	Admin. & Admissions	Ongoing	Classrooms at capacity
Analyze and review annual letters of employment	Admin. & Business manager	Ongoing	Faculty and Staff offered competitive salaries within budget.
Allocate funds to support instructional and supplemental programs & resources	Admin, PLC, & Finance Committee	Ongoing	Budget

Area of Focus: Finance**Goal 2 of 2: Streamline Student Information System (SIS) & payment processes**

Action Items:	Person (s) Responsible:	Completion Date:	Outcomes/Evidence:
Research & compare various SIS to meet current & growing needs	Office Staff, Admin., & Tech Coordinator	Spring 2019	Implement new process/systems as needed
Research, compare, and consolidate online payment system	Office Staff, Admin., & Tech Coordinator	Spring 2019	Implement new process/systems as needed