

# **St. John Paul II Catholic School**



a. Campus Improvement Plan

# ST. JOHN PAUL II CATHOLIC SCHOOL CAMPUS PLAN 2014-2015

## DOMAIN I: MISSION, PHILOSOPHY, GOALS, AND OBJECTIVES

The Catholic school is a unique environment, which has as its primary purpose the continued formation of the Christian person. Members of the school community are called to unite in worship, to proclaim the Gospel message, and to serve others.

**Objective:**

Establish and communicate the educational, spiritual, and social responsibilities of all in the St. John Paul II community.

**Strengths:**

Provide formation of the Christian person through the following activities: Adoration, Reconciliation for students, small group prayer services, Saint Families, daily prayers, Friday Masses, living rosary, Stations of the Cross, May Crowning, Pope’s Play, Saints parade, First Communion celebration, grade level service projects, Catholic School Week activities, Vocations Day, retreats for middle school students, and faculty modeling of Christian ideals through prayer partners, daily prayer, and participation at Mass. We also provide Challenge and Conquest Clubs, which is an after-school program that fosters spiritual formation and service to others.

Goals	RESOURCES	TARGET DATE
Revise the Campus Plan each year to assess our strengths, weaknesses, opportunities, and threats.	Principal, staff feedback, PTO, parent survey, Board of Directors evaluation and feedback.	yearly
Parent Themed Workshops (Love & Logic, Study Skills, Virtus, parent retreats)	Diocese, PTO, parents, Sandra Hartfiel, Molly Richard, and guest speakers	Provide Love & Logic, Study Skills, & parent retreats yearly
Review all handbooks and Board policies to address current goals of the school and to ensure our goals and policies tie into the mission and philosophy of the school.	Principal, AP’s, staff, Board of Directors, parents, networking and input from other principals and schools to find best practices	Yearly review of handbooks, review Board policies on a rotating bases.

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**DOMAIN II: COMMUNITY**

The school promotes a community of believers and learners in the spirit of Jesus Christ as experienced in the Catholic Church and lived out as active citizens in today’s society.

**Objectives:**

1. Increase community awareness of St. John Paul II and better publicize to the entire St. John Paul II community and school of believers.
2. Strengthen relationships with alumni and their families.

**Strengths:**

Annual alumni reunion/senior send-off, alumni/donor newsletters and Facebook page, alumni invitations to St. John Paul II events, communication through publication in local papers and in the Catholic Herald, Run With the Saints organized by alumni committee, Annual Fund Drive Appreciation dinner, link to additional web sites, use of e-mail for community news, and IRIS, recognizing an alumni yearly with the NCEA Alumni of the Year Award.

<b>Goals</b>	<b>RESOURCES</b>	<b>TARGET DATE</b>
Round Table Board Meeting to provide an opportunity for the SJPII community to share feedback to the Board of Directors.	Board of Directors, Faculty, and Parents	January 2015
Principal’s Coffees to gather feedback from the parent community and to build community with the parents	Administration, Development and Parents	Sept. 2014
Maintain SJPII Alumni Facebook page for alumni and past parents to keep in touch with the school.	Development office, alumni feedback and input	Ongoing
Include alumni and past parents in our Annual Fund Drive appeal each year	Development office, Facebook used as a means to communicate with alumni	Ongoing
Post SJPII news on the TV display in the front office to keep families and visitors informed of our accomplishments.	Development office, newspaper articles, staff, parents, & students	Ongoing
Be more consistent with recognition of our students and SJPII community (continued education, internships, job accomplishments, marriage, children, vocations, etc.)	Tuesday newsletter, Mass announcements, media recognition, bulletin board, donor newsletter	Ongoing
Continue to assess SJPII website as an important means of communication to the community.	Administration, Faculty and Technology Coordinator	Ongoing
Share our love and support during crisis with prayer shawls, cards, meals, etc.	Staff and Parents Sunshine Committee, Bread Basket committee	Ongoing

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**DOMAIN III: GOVERNANCE, ADMINISTRATION, AND MANAGEMENT**

School governance supports an educational program of high quality with quality systematic, legal, and fiscal responsibilities.

**Objectives:**

1. Seek ways to remain affordable while remaining academically competitive.
2. Maintain competitive salaries to hire and retain excellent teachers
3. Continue to provide financial assistance to families who desire a Catholic education

**Strengths:**

Keeping tuition affordable, Annual Fund Drive success, and Auction/Gala success.  
 Provide Family Commitment opportunities to help raise tuition money.  
 Tuition up front to promote lower cost to families and reduce administrative costs.  
 Salaries are compared to area school districts to maintain competitive salaries providing quality educators. The school is very fiscally responsible.

Goals	RESOURCES	TARGET DATE
Continue to grow our Tuition Assistance program	Administration, Finance Committee, Financial Aid Committee, Board, Business Office, scholarship donations	Yearly
Enhance the results of the Annual Fund Drive by including alumni, all previous donors, & asking 100% participation from staff and families. Face to Face solicitations – new goal by Director of Advancement.	Development office, administration, alumni, former parents, staff, corporate matching gifts	Fall - yearly
Increase funding from grants for various educational programs to maintain tuition levels, provide new technology and improve curriculum.	Development office, Administration, teachers, workshops corporate partners	Ongoing
Continue to find ways to cut waste at SJPII. Building supplies, rebid all contracts and services, review the budget, looking closely at purchase orders.	Administration, Staff, Board, PTO, facilities mgr.	Ongoing
Evaluate all fundraisers eliminating some and focus more on AFD success.	Development, Administration, Staff Community Feedback	Ongoing

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**DOMAIN IV: PERSONNEL**

The instructional leader initiates and monitors an effective and efficient program of studies. The principal has a major responsibility of providing instructional leadership in the school. Collaborative program planning is encouraged and assistance from appropriate faculty and staff is actively solicited. The contribution of all concerned, under the leadership of the principal, should be considered in evaluating the effectiveness of the educational program within the school.

**Objectives:**

1. Provide professional development for teachers that keep them updated in their fields and challenged with innovative and new ideas to incorporate into their instruction.
2. Work to provide an environment for our teachers and staff that is rewarding professionally and personally by incorporating community building activities and creating a warm and friendly environment.
3. Retain excellent, professional teachers whose instructional quality supports our school’s exemplary status.

**Strengths:**

Offer activities for the faculty and staff to build community- literary club, faculty acknowledgements, birthday celebrations, special luncheons, prayer partners, daily prayer, Brookwood Christmas luncheon, staff Christmas party, Service recognition dinner for faculty and staff, bi-weekly team meetings, angel tree donation, food basket, staff luncheons, weekly staff rosary, Mentor/Mentee Program.

<b>Goals</b>	<b>RESOURCES</b>	<b>TARGET DATE</b>
Provide interactive white board technology for teacher classrooms	Administration, budget Tech Coordinator	Yearly assessment of needs
Enhance Teacher Training – Regional Inservice, ASCD, NMSA, NCEA, Gifted and Talented Training, Study Skills, Love and Logic, Boystown, Neuhaus Training, Wong training, and specific training for individual teacher needs, tech training	Administration, diocesan in-services, Teachers, National Trainers, 21 <sup>st</sup> Century Learning, online webinars	Ongoing
Enhance technology teacher proficiencies to include the latest technology at JP II	Administration, teachers tech coordinator	Ongoing
Technology Observations of staff	Administration, Tech Coordinator, Teachers	Ongoing
Mentor program for new teachers & assistants	Staff & Administration	Ongoing monthly meetings
Continue to provide access to teachers of a variety of technology resources to integrate into lessons	Administration, Teachers, Technology Coordinator	Ongoing

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**DOMAIN V: CURRICULUM, INSTRUCTION, AND ASSESSMENT**

The purpose, design, and implementation of the curriculum represent the school’s mission. A Catholic atmosphere, which is shared as well as understood by teachers, students, and parents, permeates all areas of the curriculum. Instructional decisions support the school’s academic goals, objectives, and priorities. Evaluation of the curriculum is continuous and responsive to student needs.

**Objectives:**

1. More than 85% of the students at each required grade level will score 80% or higher (PR-S) for total math, science, social studies and reading of the IOWA/CoGAT.
2. Provide a superior math and science program for our students that are equal to the top programs in the world and provide a challenging curriculum to prepare our students for college preparatory high schools.
3. Continue use of technology for students and staff in classroom.

**Strengths:**

Fine Arts program, participate in academic competitions, academic achievement awards, honor rolls, Duke program, end of the year awards, use of study skills and Quantum Learning, Summer Enrichment Program, Stretch program to enhance student learning, science fair in middle school, use of Boystown Social Skills, Love and Logic, Saint Families, teaching morals and values through religious education, vertical alignment of curriculum, Summer Math Packets, Summer Reading for students and staff, Simple Solutions for Math (1<sup>st</sup> – 8<sup>th</sup>), and Scientific Spelling (1<sup>st</sup> and 2<sup>nd</sup>).

<b>Goals</b>	<b>RESOURCES</b>	<b>TARGET DATE</b>
Utilize technology through integration into the curriculum, continuation of adding multi-media units in every classroom, continue to develop our robotics program in middle school.	Administration Tech Coordinator Teachers Fundraisers PTO Grants	Ongoing
Continue to provide additional technology to enhance curriculum such as interactive whiteboards, projectors, educational software, and document cameras.	Administration Tech Coordinator Teachers Fundraisers PTO Grants	Ongoing
Study Skills Parent Night	Administration, Faculty and Staff	Fall 2014
Use Standardized Tests (ITBS/CoGAT) to assess strength of curriculum. (1 <sup>st</sup> – 8 <sup>th</sup> )	Administration Faculty and Staff	May & August yearly
Use <i>Math Simple Solutions</i> workbooks in 1 <sup>st</sup> – 8 <sup>th</sup> grade to provide ongoing review of material.	Teachers and Administration	Ongoing

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**DOMAIN VI: STUDENT SERVICES, RESOURCES, AND ACTIVITIES**

Student services enhance the curriculum and are an integral part of the learning process.

**Objectives:**

1. Provide enrichment activities that will help to nurture students' growth physically, spiritually, emotionally, and socially
2. Allow students opportunities to share their talents
3. Provide support services for students with special learning or developmental needs

**Strengths:**

Maintain strong athletic programs- WHCSA and GHCAA

Continue to provide a variety of after school activities

Encourage social activities in middle school

Student performances, Challenge, Conquests, scouting

Support for parent in crisis situation or those in need of parenting/counseling for their students needs

BASP, Speech program, Summer Enrichment Program and Stretch Programs

<b>Goals</b>	<b>RESOURCES</b>	<b>TARGET DATE</b>
Offer GT program to challenge students (Stretch for 4 <sup>th</sup> – 8 <sup>th</sup> )	Stretch Program GT training for staff Administration, budget	Ongoing
Offer student services in areas of speech and Language	Faculty and Staff Outside Speech Counselors	Ongoing
Provide tutoring to struggling students	NJHS Stretch Program Counseling	Ongoing
Offer Summer Enrichment Program to help remedial students	Teachers and Administration	Summer Ongoing
Offer a variety of programs to develop the gifts of all students	Athletic, performances, competitions & contests, after school programs, Quiz Bowls, Science Fair, Quality Teachers, and Administration	Ongoing
Use SJPII website, newsletter, and Facebook pages to provide information for students and families about school and extra-curricular activities.	Administration, Faculty, Staff and Technology Coordinator	Ongoing
Provide current technology to provide special services and resources to our students and parents.	Administration, Stretch, Faculty, Staff and Technology Coordinator	Ongoing

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**DOMAIN VII: PLANT AND FACILITIES**

The physical plant and facilities of the school are adequate, safe, well designed for instruction, and conducive to learning. The indicators take into account the various groups served, i.e. early childhood, elementary, middle school, extended day.

**Objectives:**

1. Provide ongoing and yearly maintenance plan for facilities.
2. Review and assess safety needs of campus.
3. Budget for maintenance needs of campus.

**Strengths:**

Well-maintained campus. Ongoing maintenance.

Security issues addressed – additional doors added in hallways, keypad access on exterior doors and hallways, buzzer for front doors, Raptor ID system, security cameras installed to monitor the campus, and Virtus training required for all volunteers at JP II

Goals	RESOURCES	TARGET DATE
Provide a sound booth and projection sound system for cafetorium	Administration, Technology Coordinator, Board, and Finance Committee	2015
Install built-in cabinets in classrooms to replace the metal storage cabinets as money allows	Administration, Finance Committee, Board, contractors, business office	Ongoing until all rooms completed
Consider adding an additional maintenance person to the staff.	Job postings, area churches and schools	ASAP
Budget for equipment that is getting old such as; a/c units, roofs, exterior lighting, etc.	Budget, facilities mgr., parent resources, contract services for bids, board of directors, admin, business mgr.	Ongoing



